

The changing of the crew requires the necessary preparation and deliberation.

GOOD PRACTICE

- ✓ Make clear arrangements regarding the location of the crew change.
- ✓ Pay attention when choosing the location, whether cars can be exchanged and which other materials have to be transferred on or off board.
- ✓ Report the arriving and departing crew at the terminal (if required).
- ✓ Ensure a safe transfer and help each other with the transfer of items to and from barge and car.
- ✓ Use a crew change form to hand over the barge to the next crew. This gives a Claes image of the current status of the barge.
- ✓ Mention the status of the voyage, maintenance, repairs, inventory, planned visits of any visitors (mechanics) and any other detail when handing over the barge.
- ✓ Wear PPE (Personal Protective Equipment) during the crew change. Safety does not end after the workweek ends.
- ✓ Take care of the accommodation. Clean and tidy up.



BAD PRACTICE

- ✗ Not wearing PPE.
- ✗ Not abiding the terminal rules.
- ✗ Not (fully) registering the crew which causes unnecessary waiting times.
- ✗ Not communicating clearly about the current status of the barge, which makes it easy to forget about work or to do things twice.
- ✗ Leaving the accommodation messy or dirty.



ACTIEVRAGEN

- Do we have a crew change form? How do we fill this in?
- How do we know which terminal rules are applicable?
- Which subjects about the barge status do we need to discuss?



Terminal rules often differ per terminal. For example, the speed that can be driven and whether or not a crew change can take place. These rules are always available at the gate and often online too. Following these rules prevents problems and contribute to safety.

